# **GENERAL GUIDELINES FOR STUDENTS**

### A: - SCHOOL, DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS:

- 1. The Students must be punctual and regular to school. Punctuality and regularity in attendance is essential.
- 2. Students must be neatly and smartly dressed in proper school uniform every single day.
- 3. It is compulsory for all the students to appear and qualify in class test, unit tests, Half- Yearly and Final examination.
- 4. Respect for school property and school belongings is an absolute must.
- 5. Students are not allowed to use school phones without permission.
- 6. Students are not allowed to leave the class without class out-pass and without permission of the teacher.
- 7. Students are expected to bring the books according to the Time-Table.

## B:- CLASSROOM, INSTRUCTION FOR STUDENTS:

- 1. Ask questions.
- 2. Respect and listen to your classmates.
- 3. Respect and listen to the teacher.
- 4. Raise your hand to speak.
- 5. Share new ideas.
- 6. Always do your best.
- 7. Obey all the school rules.
- 8. Have a good attitude.
- 9. Use positive language.

## C: - PROHIBITED BEHAVIOUR:

- 1. Irregular attendance, Habitual late coming, Disobedience and any type of unruly and objectionable.
- 2. Gluing stickers and posters of any kind on the school property.
- 3. Neglect of homework, disobedience and disrespectful towards members of staff or bad moral influence.
- 4. Resource to use of unfair means during examinations.

## D: - PROHIBITED ITEMS:

- 1. Jewelry, Henna or tattoos.
- 2. Objectionable literature or expensive items.
- 3. Cell phones, I pods, CD, DVD, E-games, Pen-Drives, Cameras, Music Players etc.
- 4. Crackers, Fireworks, Fire Arms, Toys and any dangerous instrument.

## E: - LIBRARY RULES:-

- 1. All students of the school are members of library.
- 2. Strict discipline and silence should be observed.
- 3. Library books should be taken care of and returned on the due dates.

## F: - MEDICAL AID:

- 1. The school has a well -equipped medical room.
- 2. First aid treatment is given by medical team in case of accidents and emergencies.
- 3. Parents are informed immediately and may be intimated to take their word home.

## E: - IMPORTANT POINTS FOR PARENTS:

- 1. All our considerations are in favor of child, his/her safety, well-being and good education.
- 2. All the rules have been framed keeping that in view.